



TOWN COUNCIL MEETING MEMORANDUM

28 AUGUST 2025 @ 6:00PM

Shipshewana Town Hall, Roger D. Yoder Council Room
345 N Morton St, Shipshewana, IN 46565

PRESENT (PHYSICALLY) COUNCIL: Christine Yoder, Nicholas Engle, Tim Moon, Lyle Miller
STAFF, LEGAL, DEPARTMENT: Terry Martin, Tad Hite, Kurt Bachman

Meeting opened with prayer led by Tim M, followed by the reciting the pledge.

Public hearing open for Wastewater Rates. Hearing closed at 7:15pm, motion by Lyle M, seconded by Tim M., carried.

1.1 Town Council - Annexation Casey (DLZ) presented map and discussion on process of annexation. Team including DLZ, Kurt B, Terry M, Lyle M, Chris Y will begin the process.

Bennet Ahrens – requested donation of surplus computers to town of Wolcottville. Motion to approve by Tim M, seconded by Nic E., carried.

2.1 Police Department Reports Nick Byroad gave monthly report. Request for replacement 10 tasers at total cost of \$14,450 to be paid from public safety, motion to approve by Lyle M., seconded by Tim M., carried.

2.2 Fire Department Reports Lyle Wingard Requesting Public Safety Medical contract approval for \$10,095.20 (2025), \$10,620 (2026). Motion to approve by Tim M., seconded by Lyle M, carried. Also requests approval to purchase pumper hose from Dunny's Pump Service for \$33,349.47 to paid from public safety. Motion to approve by Tim M., seconded by Nic E, carried.

3.1 Town Manager Terry M reports resignation of custodian, street dept superintendent and the clerk's assistant. Applications are being sought for custodian and streets superintendent, the clerk's assistant position will not be filled.

Water Dept – roof repair should be completed soon

Requests replacement of John Deere 4x6 used by all departments, discussion followed. Motion to approve purchase of new Gator 4x6 for \$9000 by Lyle M, seconded by Tim M., carried.

4.1 Tad Hite Claims of \$588,103.13 Motion to approve by Nic E., seconded by Tim M., carried.

Request approval to pay 2 invoices from DLZ, \$10,000 & \$30,010 (through SRF for WW plant) Motion to approve Tim M, seconded by Lyle M., carried.

Disclosure form for conflict of interest approved by motion Lyle M., seconded by Tim M., carried.

4.2 Adjustments – Approved adjustments A – C data entry errors, totaling \$(286.5), and G for rate classification, \$(343.43).

The adjustment for 'G' is pending further verification of zoning; account will remain on hold while under review.

Other Business Kurt Bachman asked for council approval of August 26th notice of employee suspension. Motion to approve by Nic E., seconded by Tim M, carried. Also for consideration, motion to approve Council President (Chris Y) to reduce grade as deemed appropriate officers in police department. Also approval to appoint Byroad as interim town Marshall at \$36.06 and other (unnamed) promotion to fill Byroad's position at \$33.40. Motion to approve by Nic E., seconded by Tim M., carried.

Oath of office administered by Tad Hite for Nick Byroad to Interim Temporary Town Marshal.

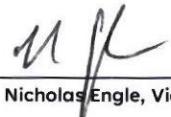
Motion to adjourn by Nic E., second by Lyle M., ayes carried.

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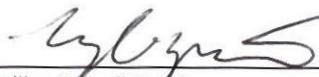
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Christine Yoder, President



Nicholas Engle, Vice President



Lyle Miller, Council Member

Timothy Moon, Council Member

Whitney Rahn, Council Member